



SAMPLE MATERIAL

Principal's Walk-Through—Observation and Feedback Form

Lake Forest North Elementary School, Delaware

Topic: Improving K-3 Reading Comprehension

Practice: Teach Comprehension Strategies

The Lake Forest North principal uses this walk-through checklist to guide the observation of and feedback on classroom teachers' reading lessons. The walk-through is a valuable means for monitoring reading instruction, motivating staff's continual reflection on the effectiveness of instruction, and supporting and engaging teachers in improving student comprehension. Principals and coaches may use this form as a guide for developing a walk-through process tailored to their school settings.

**Walk-Through Observation Feedback Form
for Lake Forest North Elementary School**

The Students were:

- ☐ Listening to the teacher (whole group)
- ☐ Receiving instructions
 - ☐ Visual
 - ☐ Verbal
- ☐ Participating in instruction
- ☐ Working in a small group
 - ☐ Other students
 - ☐ With Teacher
- ☐ Working independently
- ☐ Reading
- ☐ Aware of what they're learning and why it's important
- ☐ Using some form of technology
- ☐ Speaking in front of or presenting to class
- ☐ On task and engaged
- ☐ Writing
- ☐ Working with manipulatives
- ☐ Transitioning between activities

The Teacher was:

- ☐ Specifying learning outcome (objective)
- ☐ Conferencing with readers/writers
- ☐ Facilitating small groups
- ☐ Providing direct instruction
- ☐ Reading aloud
- ☐ Questioning
- ☐ Modeling or demonstrating task
- ☐ Modeling or assisting with technology
- ☐ Circulating about classroom
- ☐ Sitting/standing behind desk (or podium)

Evidence of School-Wide/District Initiatives:

- ☐ Objective displayed
- ☐ Objective stated by teacher
- ☐ Standards-Based lesson
- ☐ Student writing portfolios
- ☐ Comprehension strategy instruction
- ☐ Guided Reading
- ☐ Shared Reading
- ☐ Self-Selected Reading
- ☐ Writer's Workshop
- ☐ Word Wall
- ☐ Use of cooperative groups
- ☐ Use of Flexible grouping
- ☐ Assessment of Learning
 - ☐ Formative
 - ☐ Summative

Evidence of Positive Climate & Teacher Efficacy:

- ☐ Procedures in place and being used
- ☐ Student work displayed
- ☐ Respectful behavior/positive regard
 - ☐ By teacher
 - ☐ By students
- ☐ Room was without clutter
- ☐ Connections to prior learning
- ☐ Equitable, consistent application of rules and consequences
- ☐ Use of STAR bucks