

DOINGWHATWORKS



SAMPLE MATERIAL

December Walkthrough

Young Scholars' Academy for Discovery and Exploration, New York

Topic: Turning Around Chronically Low-Performing Schools

Practice: Focus on Instruction

Administrators at Young Scholars' Academy for Discovery and Exploration conduct multiple classroom walkthroughs throughout the year to evaluate the instructional atmosphere. This note-taking form helps administrators structure these observations, provide targeted feedback to teachers, and track progress. The form includes expectations for general classroom environment and instructional practices. After completing the form, the administrator holds a feedback session with the teacher to discuss strategies for improving the instructional environment. Repeating this process monthly encourages continuous improvement of the classroom learning environment.



Young Scholars' Academy

for Discovery and Exploration

280 Hart Street, Brooklyn, New York 11206

T: 718-453-4081 F: 718-453-7847

www.youngscholarsacademy.net

Danika LaCroix, Principal

Robin Williams, Assistant Principal

Jacqueline Danvers Coombs, Resident Principal



December Walk Through with LSO Feedback

Focus: Instructional Coherence

Teacher: _____

Expectation	Evidence Y/N	Notes
Leveled Library is grade appropriate		
Guided Reading Chart is prominently displayed and scholars are scheduled at least twice weekly		
Student work displayed in: <ul style="list-style-type: none"> Reading Writing Math Science Social Studies 		
Feedback on Student Work in all content areas is meaningful		
Data Binders are updated and highlight student strengths and areas for improvement		
Teaching Point clearly displayed		
Flow of the Day clearly displayed		
Current strategy chart displayed		
Units of study displayed		
Conference Notes accessible		
Scholars are able to clearly state what they are working on		

Routines are evident		
Scholars are engaged in lesson		
Academic Rigor is evident Extension activity is evident		
Evidence is accessible about what students know and how you best meet their needs		
Data wall is displayed and contains updated information		
Centers are clearly defined in pre-k-2 nd grade		
Student tools are accessible and contained in defined centers		
Exemplary boards contain student work		
Teacher data binder contains pertinent data, which includes: <ul style="list-style-type: none"> ▪ ACUITY ▪ ARIS ▪ ON DEMAND WRITING ▪ Mini ASSESSMENT ▪ TEACHER MADE TESTS ▪ ECAM DATA ▪ EVERYDAY MATH ASSESSMENT ▪ Etc. 		
Word Walls are plentiful		
Writing Folders are accessible		
Character Education theme is prominently displayed and student work is evident		
Evidence of differentiation is prominent in student work		
Teacher clearly articulates what they are teaching and why		

Follow-up Walk Through: Week of January 11th, 2010