

DOINGWHATWORKS



SAMPLE MATERIAL

School Work Assignment Schedule

Glover Community Learning Center, Ohio

Topic: Increased Learning Time: Beyond the Regular School Day

Practice: Align Instruction

Instructional planning for schools and programs with additional learning time benefits from information about students' homework assignments, including due dates and special support needed for successful completion. Students at Glover Community Learning Center carry this *School Work Assignment Schedule* daily to inform their after-school instructors and parents about pending homework assignments. After-school staff make sure that students carry their log with them every day in their binder and do not lose it. Students can also use the binder to carry any additional papers that go with their log. Program instructors check the log every day. Parents are requested to sign the form to acknowledge they've read its updated content. Glover students participating in the Akron After-School program's homework club may be asked to show this form to provide updates about their assignments.

Program providers may find this form a useful example to follow or adapt to obtain timely information about students' school day assignments and the extent to which students complete their homework on time.

SCHOOL WORK ASSIGNMENT SCHEDULE

NAME OF CLASS	DATE	DUE DATE	COMMENTS AND NOTES
PARENT WEEKLY REVIEW OF HOMEWORK			
NAME OF CLASS	WEEK ENDING DATE	SIGNATURE OF PARENT/COMMENTS	